

## **WORKSHOP MEETING – January 4, 2017**

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, January 4, 2017 at 7:10 P.M., in the Fire Department Banquet Hall, 900 South Gross Street, for the purpose of transacting General Business. President Falk presided and opened the meeting with the pledge to the flag.

**ROLL CALL:**      **PRESENT** – J. Bohach, D. Falk, J. Skocich, A. Sobolosky, D. Trombetta,  
Mayor Rose, Maint. Supervisor-Brian Giles,  
EMA Coordinator-Bob. Skocich  
**ABSENT** - M. DeDominicis, R. Senock, Fire Chief Charlovich

**MAINTENANCE DEPARTMENT:** *Brian Giles, Supervisor*

Mr. Giles read his report for December 2016.

**FIRE CHIEF'S REPORT:** *Fire Chief Charlovich*

Chief Charlovich was absent from the meeting.

**EMA COORDINATOR'S REPORT:** *Robert Skocich*

Mr. Skocich reported that the Director of the Emergency Services, Wes Hill, has retired. Mr. Jeff McKay has been hired as the new director. The first meeting of the New Year will take place on Tuesday, January 17<sup>th</sup>. He said that he will be attending this .

Mayor Rose commented on the recent water break which happened on Christmas Day. She said that the water had to be turned off. This affected the residents in the downtown area. She stated that the procedure to be followed when there is an emergency like this needs to be reviewed by all those involved. The Secretary agreed. She said that there is a protocol that needs to be followed when this happens. She said that DEP must be notified first and then the residents. The Borough has a notification system, Swiftreach, in place for this. Mayor Rose said that she tried to get into the Nixle program that she thought the Borough was a part of. The Secretary said that she believed that they were but that she was not an administrator and was not sure if she had the passcodes. She will look for this tomorrow. A meeting will be set up in the near future to go over the process involved with any Emergency.

**AGENDA ITEMS:**

-Mr. Bohach reviewed the bills. He asked the Secretary where the bill from Ambridge Do It Best was. The Secretary apologized and said that there was not a bill from them. She just forgot to remove this from the list. Mr. Bohach then stated that they were fine and could be placed on the Regular Meeting's agenda for approval.

-President Falk asked the Secretary what Exhibit A of the Police Contract is. The Secretary stated that this would be the DROP Pension Ordinance once it is adopted. The Secretary also said that the police have reviewed the final copy of the contract and said that it is fine and they would sign once executed by Council.

A motion was made by Trombetta seconded by Skocich and carried to approve the Police contract and to have President Falk and Mr. DeDominicis, the Public Safety Chairman, sign.

-A discussion took place on the Tax Collector's Software Support Package. The Secretary explained to Council that it was approved last year to purchase her 6 hours of support. The Tax Collector did not use the entire 6 hours so this amount should be fine again.

A motion was made by Sobolosky seconded by Skocich and carried to purchase 6 (six) hours of Software Support from TGB Software, LLC for the Tax Collector at a cost of \$270.

After a brief discussion, a motion was made by Sobolosky seconded by Skocich and carried to approve the membership agreement with PAOne Call and to have President Falk sign.

A motion was made by Trombetta seconded by Sobolosky and carried to approve the following raises:

Borough Secretary	-	3%
Asst. Borough Secretary	-	3%
Part Time Laborers	-	.50 increase per hour (\$10.50)

President Falk read the notes at the bottom of the agenda.

A motion was made by Trombetta seconded by Skocich and carried to adjourn at 7:29 pm.

Respectfully submitted,

Diane R. McKay  
Borough Secretary

**DATE** \_\_\_\_\_

**PRESIDENT** \_\_\_\_\_