

REGULAR MEETING – March 25, 2015

The Town Council of the Borough of Conway met in Regular Session on Wednesday, March 25, 2015 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Sobolosky presided and opened the meeting at 7:00 pm with the pledge to the flag.

ROLL CALL: PRESENT – J. Bohach, M.DeDominicis, M. Krall (arrived @ 7:11 pm),
R. Senock (arrived at 7:14 pm), J. Skocich, R. Skocich,
A. Sobolosky, Solicitor Ott, Engineer - R. Antonelli, Jr.
ABSENT - Mayor Rose

REPORTS:

Upon motion of DeDominicis seconded by J. Skocich and carried the reports read were accepted and ordered to be placed on file after proper action is taken.

COMMUNICATIONS:

A motion was made by DeDominicis seconded by J. Skocich and carried the communications read were accepted and ordered to be placed on file after proper action is taken.

Job Training for Beaver County, Inc.

Re: Youth Work Experience & Internships

Goehring, Rutter & Boehm

Re: Acceptance of Birchwood Falls Streets.

Re: Industrial Pre-Treatment Program billing dispute with Norfolk Southern.

Re: Memorandum regarding Right to Know Law update-Disclosure of Cell Phone

Records.

Re: Rough draft of the Facility Usage Agreement between Freedom Fastpitch Softball & Conway Borough.

Norfolk Southern

Re: Conway Rail Yard Sample Analysis Report from January 2, 2015.

Re: Conway Rail Yard Sample Analysis Report from February 20, 2015.

PSAB

Re: March 2015 PSAB Update.

Moody & Associates, Inc.

Re: Permit renewal notification of PennEnergy for drilling of unconventional wells. (Two letters)

Civil & Environmental Consultants, Inc.

Re: Permit notification of PennEnergy for drilling of unconventional wells.

PSABMRT

Re: Schedule of Changes in net assets of the Conway Borough Police Pension Plan month ending January 31, 2015.

Re: Schedule of Changes in net assets of the Conway Borough Police Pension Plan month ending February 28, 2015.

Freedom Area Drama Club

Re: Thank-you for support by placing ad in play program.

Cindi Janicki

Re: Thank-you to road department for doing a wonderful job on Conway Borough roads during snowfalls.

Ohio River Valley Water Sanitation Commission

Re: Notice of Public Hearing

Conway Civil Service Commission

Re: Police Eligibility List.

Beaver Falls Municipal Authority

Re: Consumer Confidence Information for the year 2014.

Re: Revised Consumer Confidence Information for the year 2014.

KWM Controls

Re: Annual calibration of flow meters and chart recorders report.

The Secretary explained that they had not yet received a bill from CWM Environmental for Water & Sewer Testing and back up operator services. She said that this is a constant monthly bill and that the cost of this should not exceed \$2,500. She asked that they include this in their motion so that it could be paid whenever it came in.

A motion was made by R. Skocich seconded by Krall, with Mr. Bohach abstaining on the bill to pay the Tax Collector, and carried to pay the following bills, including a bill from CWM Environmental, which has not been received yet, at a cost not to exceed \$2,500:

GENERAL FUND

Amcom Office Systems	Meter Charge/Office	15.38
Ashland, Inc.	Supplies/Police Vehicles	50.91
AutoZone	Supplies/Police & Fire Dept.	178.04
Beaver County Times	Advertising/Civil Service-Meeting	229.55
Bohach, Lori	Commission/ January -(February)	1,500.00
Central Printing	Tax Bills	1,288.28
Cercone Gas & Oil	Diesel Fuel/Maintenance	520.20
Cercone Sales & Service	Inspection/Police	62.00
Deshon Environmental Services	Health Inspections	650.00
Economy Plumbing & Heating	Supplies/Building-Maintenance	107.61
Goehring, Rutter & Boehm	Services/February	2,107.00
Heritage Floral Shoppe	Funeral Flowers/Rose	103.00
Rev. Paul Holland, PhD.	Psych. Exam/Police	50.00
Lowes	Supplies-Building	36.97
Martino, Inc.	Diesel Fuel/Maint.	477.72
McElvany & Company	Envelopes/Tax Collector	220.00
NIRA Consulting Engineers	Services/February	1,097.50

PNC Bank	Supplies/Building	29.94
S&D Calibration Services, Inc.	Accutrak-Enrad Cert./Police	56.00
Traffic Systems	Monthly Fee/March	70.00
Tri-State Waters	Water-rental/Municipal Bldg.	17.00
US Bank	Office Copier	285.66
US Bank	Police Copier	144.22
Valley Waste Service, Inc.	Refuse Pickup/February	12,689.60
Verizon Wireless	Air Card/Police	80.02

WATER & SEWER FUND

Cercone Gas & Oil	Diesel Fuel/Lift Station & STP	505.75
CWM Environmental	Water-Sewer Testing	(1329.60)
Drnach Environmental, Inc.	Flow Monitoring/STP	1,040.00
Economy Plumbing & Heating	Supplies/STP	66.21
Economy Septic Service	Pumping/March	3,937.50
Goehring, Rutter & Boehm	Services/February	272.00
Gordon Brothers, Inc.	Water Softener/STP	36.00
Harbor Freight Tools	Supplies/Water & Sewer	170.69
Joseph J. Brunner, Inc.	Jan.-Feb. Rubbish/STP	72.10
Kappe Associates Inc.	Repairs/STP	1,636.00
KWM Controls Inc.	Service Call/STP	425.00
NIRA Consulting Engineers	Services/February	1,570.00
PA One Call System	Activity Fee/February	4.10
PARuralWater	2015 Membership Dues	469.00
Reliant Systems	Quarterly Monitoring/STP	66.00
Scobie Transit & Supply, Inc.	Fill Sand/Water	387.43
USA BlueBook	Supplies/STP	698.18

HIGHWAY AID FUND

Auto Zone	Supplies/Trucks	149.78
Central Salt	Salt	5,793.74
Gilarno's Auto Repair, Inc.	Inspection	25.83
Meiter's Specialty Sales	Parts	549.61
Newman Traffic Signs	Signs-Cones	567.93
Russell Standard Corp.	Polypave	269.28
Scobie Transit & Supply, Inc.	Cold Patch	298.56

Discussion: Mr. R. Skocich asked about the bill for the Tax Collector. He asked if her commission was for the month of January or February. The bill list states January. The Secretary answered that the bill list was incorrect and that it was her commission for February.

PUBLIC COMMENT:

Ms. Karen Bozza, 1409 Miller Street, was present to discuss the proposed storm water easement on her property. She wanted to know if the Borough was going to also pave Miller Street whenever this project is complete. She said that this road is horrible and has been for years. President Sobolosky answered that they need to solve the water problem first and then they will pave the road. He stated that it may not be this year but may be next year. He said they want to do the road right. Ms. Bozza stated that her property was marked as to where the proposed storm drain would be and that it was onto her property somewhere near forty feet. She commented that she agreed to have this go along the property line or slightly onto her property not this far into it. President Sobolosky asked Ms. Bozza to meet with him and go over where the line would be. They will meet this Saturday at 10:00 am.

MAYOR'S REPORT: *Debbie Giska Rose, Mayor*

Mayor Rose was absent from the meeting. Mr. R. Skocich told Council that they have not started their review of the Handicap Parking Spaces renewals.

ENGINEER'S REPORT: *Ray Antonelli, Jr., NIRA Engineers*

The Engineer stated that he had received a draft of the Floodplain Management Ordinance from the Solicitor yesterday. He has not had a chance to review it yet. He will review it before the next Council Meeting and report on it then.

A discussion took place on the Incident Heat Energy/Electrical Safety Plan which the Engineer has said that the Borough is required to have. The cost to have the Engineer do this was \$28,660 for the five Borough Facilities; Municipal Building, CVFD #2, Wastewater Treatment Plant, 4th Avenue Water Pumping Station and 16th Street Water Pumping Station. President Sobolosky asked what the deadline for this is. The Engineer said that he believes it is April 1st. Mr. R. Skocich commented that the 16th Street pumphouse could be removed from this plan since it is no longer in use. He said that they could have Duquesne Light completely remove service from here. The Engineer stated that there may be a cheaper way. You may be able to just remove some breakers to make it under the voltage. The Engineer will check on this and report back to Council.

The Engineer stated that he has been conferring back and forth with the Solicitor regarding the agreement with the Baden Municipal Authority regarding the sanitary sewage interconnect. They are trying to get it worded the way it should be.

He had nothing to report on the Northern Lights Shopping Center Sanitary Sewer System issue.

He also reported that his firm has completed the Annual Water Supply Report and Chapter 94 report. The reports need signed by the Borough and then they will file these. He had President Sobolosky and the Borough Secretary sign these and gave a copy to the Secretary for the Borough files. He will send the other copy to DEP tomorrow.

Mr. R. Skocich asked the Engineer where the shut off valve for the 16th Street pump station is. The Engineer said that he thought this was in the median of Route 65. He was not 100% sure of this. Mr. R. Skocich asked the Secretary to call Beaver Falls Municipal Authority and have them mark where this is.

SOLICITOR'S REPORT: *Megan Ott, Esq.*

Solicitor Ott reported on the use of cell phones and the Right to Know Law. She informed Council that if Elected Officials or Public Employees have Borough provided cell phones then these are public records. If Elected Officials or Public Employees have cell phones that are partially paid for by the Borough then these are public records. If Elected Officials or Public Employees have personal cell phones then these are public records also. Her recommendation to Council and all employees is that they resist the temptation to use their personal email or cell phones for Borough business because these records are public records if need be.

Solicitor Ott stated that a letter was sent to Norfolk Southern Railroad today regarding the Pretreatment Cost Reimbursement issue.

The Solicitor said that she has an agreement prepared for the Miller Street Storm Drain Easement but is waiting on the drawings with the location of this easement so it can be attached to it as an Exhibit. Once a decision is made on where the storm drain is going to be placed then the Engineer can prepare these drawings and then it can be added into the agreement.

A Facility Usage Agreement between the Borough and the Freedom Fast Pitch Softball League was prepared and given to the Secretary. Council was provided a copy. She asked them to review this agreement and provide her or the Secretary with their comments. If none are received, then the Secretary will have this signed by a representative of the League.

The Solicitor reported that Council had received a memo from Ms. Kate Dierson of the firm, outlining the steps necessary before the Birchwood Falls Streets can be accepted/dedicated by the Borough. Ms. Dierson is going to write a letter to the Developer outlining this so they can get started on the process.

Solicitor Ott stated that Ms. Dierson is working on the Cell Tower Ordinance.

Solicitor Ott informed Council that Ms. Dierson will be attending the next Council meeting.

COMMITTEE REPORTS:

FINANCE/ADMINISTRATION: Joe Bohach, Chairperson

Mr. Bohach had nothing to report.

The Secretary commented that the Fire Department is going to be putting in for a grant for changing and building on here at Station #2. Council had discussed also putting in for a new municipal building with this grant. She said that the department will need drawings to submit with it. Mr. Bohach will find out what the Fire Department needs to include with their grant submission.

PUBLIC SAFETY: Renee Senock, Chairperson

Ms. Senock had nothing to report.

PUBLIC WORKS: Robert Skocich, Chairperson

A motion was made by R. Skocich seconded by J. Skocich and carried to retroactively hire Douglas Hansen, March 4, 2015, as a part-time Public Works Laborer, at \$9.50 per hour, 32 hours per week.

Letters were sent to three residents regarding the illegal discharge of water onto Borough streets. Two letters were for residents on Foote Street and one was on 7th Avenue. Mr. Skocich stated that he will be meeting with these residents to discuss the issue but asked Council for direction on the two on Foote Street because there is no storm drain for them to tie into. President Sobolosky and Mr. Skocich will look at this issue this weekend.

PLANNING/ZONING/ORDINANCE: Robert Skocich, Chairperson

The next Planning & Zoning Meeting will be held on Tuesday, April 28th at 7:00 pm here at the Banquet Hall.

PARKS/RECREATION: James Skocich, Chairperson

Mr. John Dinello, 1016 East Ridge Avenue, a member of the Recreation Board reported that the Easter party was good. Only had around forty children but still went well. He also informed Council that they will be having a Super Bingo on April 26th.

A motion was made by DeDominicis seconded by J. Skocich and carried to have Approved Toilet Rental provide one regular port-a-john at John Lucaric Park and one handicap port-a-john at Gratty Park at a cost of \$227.00 per month for the months of April through August, with the toilet at Gratty Park remaining until the end of September.

Mr. Dinello also reported that the water fountain at Gratty Park was broken and the water was constantly running. The Secretary will let the Public Works Supervisor know this tomorrow.

COMMUNICATION/PUBLIC RELATIONS/GRANTS: James Skocich, Chairperson

Mr. Skocich had nothing to report.

UNFINISHED BUSINESS:

Mr. R. Skocich asked about the feral cat issue. The Secretary stated that the resident has received their notice to stop feeding and sheltering these animals. They have thirty days then a citation can be filed if they do not comply.

NEW BUSINESS:

Council okayed for the Secretary to submit an application to Job Training of Beaver County, Inc. for youth work experience and internships. This is the program the Borough has participated in the last several years where Job Training provides and pays for a youth to work within the Borough.

PUBLIC COMMENT:

Mr. Bill Calahan, 1421 4th Avenue, asked what was going on with hiring a Code Enforcement Officer. The Secretary stated that she had left a message at a couple of companies. She will follow up with another call next week.

President Sobolosky read the notes at the end of the agenda. Mr. R. Skocich stated that he will attend the BCRCOG Meeting tomorrow. Everyone was asked to review the Newsletter which was in their mail. If any changes/additions/deletions are necessary they need to let the Secretary know this before April 3rd.

Mr. Bohach suggested cancelling the April 1, 2015 Workshop Meeting since it was right before Easter and only a week from today. There was not anything pressing that would need Councils attention. The rest of the Council members agreed. The April 1, 2015 Workshop Meeting was cancelled. The Secretary will post on the website and will post the Banquet Hall that day.

A motion was made by R. Skocich seconded by Bohach and carried to adjourn at 8:48 pm.

Respectfully submitted,

Diane R. McKay
Borough Secretary

DATE _____

PRESIDENT _____