

REGULAR MEETING – December 21, 2016

The Town Council of the Borough of Conway met in Regular Session on Wednesday, December 21, 2016 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Falk presided and opened the meeting at 7:10 pm with the pledge to the flag.

ROLL CALL: PRESENT – J. Bohach, D. Falk, A. Sobolosky, D. Trombetta,
Mayor Rose, Solicitor Turnbull, Engineer-Ray Antonelli, Jr.
ABSENT - M. DeDominicis, R. Senock, J. Skocich

MINUTES:

Upon motion of Sobolosky seconded by Trombetta and carried, the minutes from the October 5, 2016 and November 2, 2016 Workshop Meetings and the September 21, 2016 Regular Meeting stood approved as submitted.

REPORTS:

Upon motion of Sobolosky seconded by Bohach and carried the reports read were accepted and ordered to be placed on file after proper action is taken.

COMMUNICATIONS:

Upon motion of Sobolosky seconded by Trombetta and carried, the communications read were accepted and ordered to be placed on file after proper action is taken.

PSABMRT

Re: Schedule of changes in net assets of the Conway Borough Police Pension Plan month ending November 30, 2016.

Goehring, Rutter & Boehm

Re: Request for reappointment & rates of service for 2017.

Beaver County Conservation District

Re: Revolution Pipeline Project-Phase I-Permit Authorization-Stormwater Discharges.

Freedom Area School District Drama Club

Re: Placing an ad in play (Grease) program.

Civil & Environmental Consultants, Inc.

Re: PennEnergy Resources, LLC application for renewal of coverage for a permit to Drill & Operate an Unconventional Well.

MBS

Re: Joinder Agreement-Increase in police term life insurance.

Norfolk Southern

Re: Conway Railyard Sample Analysis Report from October 3, 2016.

Nancy Bozek Petula

Re: Thank-you letter to PW Supervisor, Brian Giles, for help with sewer problem at 1305 3rd Avenue.

Jonica Palmer

Re: Thank-you letter to PW Supervisor, Brian Giles, for help with sewer problem at 1305 3rd Avenue.

Freedom Area Community Task force

Re: Donation.

Independence Excavating, Inc.,

Re: Crows Run Road Project.

Beaver County Assessment Office

Re: Millage Rates for 2017.

Re: 2017 Assessment Roll.

Mockenhaupt Benefits Group

Re: Borough of Conway Police Pension Plan – DROP amendment & Election Form.

Re: Borough of Conway Police Pension Plan – 2.75% Contribution.

Re: Financial Summary for year ended December 31, 2015 for the Borough of Conway Police Pension Plan.

Re: GASB Statements #74 & #75.

Mr. Bohach needed more time to review the bills.

PUBLIC COMMENT:

Mr. William Calahan, 1421 4th Avenue, also commended the Public Works supervisor – Brian Giles - on the wonderful job he did helping the residents at 1305 3rd Avenue, with their sewer problem. He did not physically do anything but he directed them to someone who could help them out and saved them a lot of money.

MAYOR'S REPORT: *Debbie Giska Rose, Mayor*

Mayor Rose did not have a written report to give to Council. But she let them know that the year to date calls for service was 1,540. She also informed them that the mileage on car #337 was 33,634 and that the mileage on car #336 could not read because the dashboard computer needs repaired. This is under warranty so they will take it to get fixed as soon as the unmarked car is repaired, unless Council does not approve. She explained that it needs jumped every time you go to use it. They use this for traffic and if one of the others cars is in the shop. She felt it was necessary to get repaired. It would cost around \$2,000 to get everything done. Compared to purchasing a new vehicle. Council agreed and told her to have the department get the necessary repairs.

She informed Council that the three part-time officers recently hired have started working.

The Secretary told Council that she is in the process of making the changes to the Police Collective Bargaining Agreement as agreed upon by Council and the Department. Once this is done, she will provide a copy to the Department and to the Public Safety Committee for their review and final approval.

ENGINEER'S REPORT: *Ray Antonelli, Jr., NIRA Engineers*

Mr. Antonelli stated that there has been nothing new going on with the Conway/Baden Municipal Authority Sanitary Sewage Interconnect Agreement. He said that the marked up agreement is circulating through the other communities for their approval. He said that they have started the design plan work. They have made the necessary PAOne calls. They are waiting on Norfolk Southern to get their utilities marked. He explained that they are not required to mark for field surveys only for repair work. He said that they have asked them to mark the utilities so that the plan work would be accurate but not sure if they will or not.

SOLICITOR'S REPORT: *Megan Turnbull, Esq.*

The Solicitor informed Council that she is in the process of gathering information for the purchase of the Conway Elementary. They have been in contact with the School's Solicitor. She will have more information at the January meeting.

She stated that the Handicap Parking Ordinance, which rescinds your Handicap Parking Ordinance, is on the agenda for consideration.

A motion was made by Bohach seconded by Sobolosky and carried to pay the following bills:

GENERAL FUND

Ambridge Do It Best Home Ctr	Supplies/Parks	34.84
Amcom Office Supplies	Quarterly Rdg Copier/Office	268.92
Beaver County Times	Advertising/Various	732.77
Building Inspection Underwriters	Zoning/November 2016	
Cercone Sales & Service	Inspection & Repairs/Police	344.48
CVFD	November Uniform Allowance	96.00
Dog Waste Depot	Supplies/Parks	99.00
Economy Plumbing & Heating Co.	Supplies/Maint.	17.98
Goehring, Rutter & Boehm	Services/Oct-Nov 2016	2,904.00
H&H Industries, Inc.	Lights/Muni Bldg	238.05
Joseph E. Smith Associates	Bond/Tax Collector	431.00
Kopac Enterprises LLC	Cleaning Service/October 2016	149.00
MedExpress	Vaccinations/Jess	175.00
Medic Rescue	CPR Training/Police	46.80
Mgsoft-net	Backup service/Police computers	30.00
NIRA Consulting Engineers	Services/November 2016	2,798.13
PA State Association of Boroughs	BMC Dues	25.00
RA Services	Annual Contract/Office	473.34
RT Tech	Annual Service Agreement	120.00
Reed Oil Company	Diesel/Maint.	152.94
S&D Calibration Services, Inc.	Accutrak & Enrad Cert/Police	63.50
Traffic Systems	Monthly Fee/December 2016	70.00
Tri-State Waters	Water-rental/Municipal Bldg.	20.00
US Bank	Office Copier	306.16
US Bank	Police Copier	148.38
Valley Waste Service, Inc.	Refuse Pickup/November	12,540.00
Verizon Wireless	Air Card/Police	80.02
Visa	Supplies Building/Internet	129.70
Peter C. Zubritzky, Ph.D., LLC	Psych Evaluation/Police-Weston	225.00

WATER & SEWER FUND

Cercone Sales & Service	Repairs/Sewer Truck	23.00
ChemSearch	Supplies/STP	300.00
Chlorinators Inc.	Repairs/Catherine Drive	1,665.45
J.W. Cummins Plumbing, Inc.	Repairs/Lift Station	750.00
CWM Environmental	Water-Sewer Testing	1,314.60
Dalton's Service Co., LLC	Pumping/STP	225.00
Drnach Environmental, Inc.	Flow Monitoring/STP	1,040.00
Economy Septic Service	Pumping /December 2016	3,062.50
Goehring, Rutter & Boehm	Services/Oct.-Nov.2016	782.00
Gordon Brothers, Inc.	Water Softener /STP	36.00
KWM Controls, Inc.	Repairs/Catherine Drive	500.00
LB Water	Supplies/Lift Station	1,822.00
Lowes	Supplies/Water	194.76
National Fire Safety Co.	Annual Inspection	395.00
National Road Utility Supply, Inc.	Supplies/Lift Station	55.15
NIRA Consulting Engineers	Services/November 2016	5,429.00
PAOne Call System, Inc.	Monthly Activity Fee/November	23.78
Pipelines, Inc.	Supplies/Water	87.50
RA Services	Annual Contract	946.66
RT Tech	Annual Service Agreement	240.00
Reed Oil Company	Diesel/Catherine Drive	102.72

HIGHWAY AID FUND

Ambridge Lumber Co.	Supplies/Salt Shed	90.00
AutoZone	Supplies/Trucks	218.34
Economy Plumbing & Heating Co	Supplies	19.98
Groff Tractor & Equipment	Parts/Backhoe	109.45

MEMORIAL PARK FUND

Ambridge Do It Best	Lights	35.88
Economy Plumbing & Heating Co	Supplies	2.99

COMMITTEE REPORTS:***FINANCE/ADMINISTRATION: Joe Bohach, Chairman***

President Falk commented on the proposed budget. He would like to decrease the amount of money in 409.361 from \$10,000 to \$6,500 and the amount of money in 409.362 from \$8,000 to \$5,500 and move the difference, which is \$6,000, to 411.200. The rest of Council was okay with this change. He asked if anybody had anything else they would like to change. Mayor Rose commented that Council had allotted money for the purchase of the school but had not allotted money for roads. She said that there are many roads that need done. Mr. Sobolosky asked her where she thought they could get \$40-\$50,000 from. She did not have an answer at this time. The Secretary did state that as long as Council was okay with the total amount of the budget that they could move money around at any time throughout the year, just as long as it did not change the final number. Solicitor Turnbull confirmed that this is correct. Mr. Sobolosky stated that they should discuss this later once they have decided on the school issue.

A motion was made by Sobolosky seconded by Trombetto and carried to adopt the 2017 annual budget, General Fund of \$1,228,798 and Water & Sewer Fund of \$1,109,800.

A motion was made by Sobolosky seconded by Trombetto and carried to adopt Tax Ordinance #558 fixing the tax rate for the year 2017 at 24.0 mills.

After a brief discussion, a motion was made by Sobolosky seconded by Bohach and carried to transfer \$15,000 from the General Fund to the Fire Truck Escrow Fund.

After a brief discussion, a motion was made by Sobolosky seconded by Trombetto and carried to transfer \$10,000 from the Highway Aid Fund to the General Fund for Street Lighting expenses.

PUBLIC SAFETY: Mark DeDominicis, Chairman

Mr. DeDominicis was absent from the meeting. Mayor Rose stated that she did not have anything else to discuss.

PUBLIC WORKS: Dave Trombetto, Chairman

Mr. Trombetto informed Council that the Department had a water break. They also had overtime because of the freezing rain the other day. Other than that, he had nothing else to report.

PLANNING/ZONING/ORDINANCE: Albert Sobolosky, Chairman

Mr. Calahan, a member of the Planning & Zoning Commission, said that the Commission will not be having their meeting on December 27th because of the holiday. The next meeting will be January 24, 2017. The Secretary said that she will call Mrs. Butera, who recently had a Zoning Hearing, because she was going to attend their meeting. Mr. Sobolosky had nothing else to report.

PARKS/RECREATION: Renee Senock, Chairwoman

Ms. Senock was absent from the meeting.

COMMUNICATION/PUBLIC RELATIONS/GRANTS: James Skocich, Chairman

Mr. Skocich was absent from the meeting.

UNFINISHED BUSINESS:

A motion was made by Sobolosky seconded by Trombetto and carried to adopt Resolution #122116-1 relative to the establishment and maintenance of employees' pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the police employees of the Borough of Conway (2.75% pension contribution).

A motion was made by Trombetto seconded by Bohach and carried to adopt Ordinance #556 repealing Ordinance #537, an Ordinance providing for Residential Handicapped Parking on Borough Streets and Procedures for same, in its entirety.

NEW BUSINESS:

A motion was made by Sobolosky seconded by Trombetta and carried to advertise proposed Ordinance relative to the establishment and maintenance of employees' pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the police employees of the Borough of Conway (D.R.O.P. Program).

A motion was made by Sobolosky seconded by Trombetta and carried to appoint the following: Mr. William Calahan to the Planning and Zoning Commission for a four-year term; Mr. Thomas Micija to the Board of Adjustment for a five-year term; Mr. Dave Matthews to the Civil Service Commission for a six-year term; and Mr. Patrick Blinn to the Vacancy Board for a one year term.

A motion was made by Trombetta seconded by Bohach and carried to appoint Goehring, Rutter & Boehm, Megan Turnbull, as the Solicitor for the Borough of Conway, with the 2017 rates as per her reappointment letter.

A motion was made by Sobolosky seconded by Bohach and carried to appoint NIRA Consulting Engineers, Inc., Ray Antonelli, Jr., as the Engineer for the Borough of Conway, with the 2017 rates as per his letter received last month.

A motion was made by Bohach seconded by Sobolosky and carried to appoint Mark C. Turnley, CPA as the Auditor for the Borough of Conway, with a fee of \$5,500.

A motion was made by Sobolosky seconded by Bohach and carried to appoint First National Bank of PA, Baden Office, as the Depository & Treasurer for the Borough of Conway.

After a brief discussion, a motion was made by Bohach seconded by Sobolosky and carried to keep the meeting dates for the year 2017 the same and as follows: monthly Workshop Session, the first Wednesday of the month; Regular monthly Meetings the third Wednesday of the month; Committee Meetings any Tuesday or Thursday of the month and the second or fourth Wednesday of the month, at the call of the Chairperson; and Planning Commission Meetings the fourth Tuesday of the month, all at 7:00 pm at the Fire Department Banquet Hall, 900 South Gross Street, Conway, PA 15027.

After a brief discussion, a motion was made by Trombetta seconded by Sobolosky and carried to keep the Council Committees for the year 2017 the same.

PUBLIC COMMENT:

Mr. Raymond Andreno, 1924 Aspen Court, asked if the Borough was going to purchase the Conway Elementary. President Falk said that Council is looking into this and that the Solicitor is in the process of speaking to the school. Mr. Andreno asked about renovations to the school, what was needed. President Falk answered that they are doing their due diligence on this also before a decision is made to purchase the school. He asked what the base amount of the Borough tax is. The Secretary stated that the assessment for the Borough is \$23,463,022 and one mill is equal to \$23,462. Mr. Andreno asked what the status was on getting grants for the project. President Falk said that they have not heard back from them yet. Mr. Sobolosky asked if he was talking about the grant for the sewage interconnect. He said he was. The Engineer said that they are looking into getting a PennVest Loan/Grant. This is a low interest rate loan. They are still in the process of working on the design of the project so cannot apply until this part is finished and the permits are received. As far as the water project on 8th Avenue, we have not heard back from them yet regarding the grant that we put in for.

Mr. Leon Work, 1408 Dupont Street, asked if Council planned on fixing the roof at the Fire Department down town. President Falk said that he was not sure if they would be able to do this within the budget or not but that they will look into. He also said that if they purchase the school then it may not even be an issue.

Christopher Then, 1000 East Ridge Avenue, asked if the water & sewer rates were going up. President Falk said that they are not. Mr. Then asked why the Borough needs three police vehicles Mayor Rose explained that it is a benefit to have this because they sometimes have three officers out, one doing traffic. Also, if one of the other vehicles needs work on it then they are not down to just one vehicle. Mr. Then said that when the new cruiser was purchased a couple years ago the Borough was to sell the unmarked car. Mayor Rose said that they did try to do this but they only received two offers and they were well below what the vehicle was still worth so Council decide to keep this as a third vehicle for the department.

Mr. William Calahan, 1421 4th Avenue, asked if Council was going to notify the residents who have Handicap Parking Spaced now that the Ordinance has been repealed and their space is being taken away. The Secretary stated that they will send out a letter sometime in January letting them know this and telling them that their space will be removed sometime in early April.

Christopher Then, 1000 East Ridge Avenue, asked the cost of the Borough Christmas Party. President Falk said that it was going to cost around \$700. He asked where the money was coming from since he knows someone who wanted to donate scrap and was told by one of workers that they were no longer doing this. The Secretary answered him and said that the Borough workers were no longer allowed to scrap but that the Recreation Department was doing all of the scrapping. Thus, the money that was raised by the Borough workers for this party was taken away from them. President Falk commented that the amount of money spent on this party to thank all those people who help out the Borough throughout the year is nothing compared to what these people save the Borough throughout the year. Mr. Trombetta commented that the investment is worth the return the Borough gets.

Mr. Leon Work, 1408 Dupont Street, commented that if Council wanted a new office they should look into purchasing the Presbyterian Church. It will be closing sometime in January. President Falk said that they would investigate this.

President Falk read the notes at the bottom of the Agenda.

A motion was made by Trombetta seconded by Sobolosky and carried to adjourn at 7:55 pm.

Respectfully submitted,

Diane R. McKay
Borough Secretary

DATE _____

PRESIDENT _____