

## **REGULAR MEETING – June 15, 2016**

The Town Council of the Borough of Conway met in Regular Session on Wednesday, June 15, 2016 at 7:00 P.M., in the Fire Department Banquet Hall, South Gross Street, for the purpose of transacting General Business. President Falk presided and opened the meeting at 7:00 pm with the pledge to the flag.

**ROLL CALL: PRESENT –** J. Bohach, M. DeDominicis, D. Falk, R. Senock ( arrived @ 7:12pm), J. Skocich, A. Sobolosky, D. Trombetta, Mayor Rose, Solicitor Ott, Engineer-Ray Antonelli, Jr.

### **MINUTES:**

Upon motion by Sobolosky seconded by Bohach and carried, the minutes from the May 4, 2016 Workshop Meeting, June 1, 2016 Workshop Meeting and the May 20, 2016 Regular Meeting stood approved as submitted.

### **REPORTS:**

Upon motion of Bohach seconded by Skocich and carried the reports read were accepted and ordered to be placed on file after proper action is taken.

### **COMMUNICATIONS:**

Upon motion of Sobolosky seconded by Skocich and carried, the communications read were accepted and ordered to be placed on file after proper action is taken.

#### **PSABMRT**

Re: Schedule of changes in net assets of the Conway Borough Police Pension Plan month ending April 30, 2016.

Re: Schedule of changes in net assets of the Conway Borough Police Pension Plan month ending May 31, 2016.

#### **Goehring, Rutter & Boehm**

Re: Copy of a letter sent to Ms. Karen Bozza regarding the Miller Street Stormwater Easement Agreement.

#### **BCRCOG**

Re: June 23, 2016 meeting invite with LGS and PADCED.

Re: GIS Municipal Survey.

#### **Gulisek**

Re: Two letters sent regarding update to road projects along Route 65.

#### **CEC**

Re: PennEnergy's renewal application for permit to drill & operate an unconventional gas well.

#### **Scantron Robotics**

Re: Quote for inspection of water tank.

Ken Katekovich

Re: Resignation from Public Works Department.

PSAB

Re: June 2016 Update.

Beaver County Conservation District

Re: Pollution Control Project Funded in Beaver County.

Norfolk Southern

Re: Conway Railyard Sample Analysis Report from May 5, 2016.

EAP Industries, Inc.

Re: Quote for Wireless Smart Meters.

The Secretary stated that she had received a bill from Economy Septic today via fax in the amount of \$3,062.50. She asked this be added to the bill list. Council okayed.

A motion was made by Trombetto seconded by DeDominicis and carried to pay the following bills:

**GENERAL FUND**

Ambridge Do It Best	Supplies/Maint.	71.84
Amcom Office Systems	Qtrly Rdg/Office	236.75
Approved Toilet Rentals	Toilet Rental/Parks	227.00
AutoZone	Parts/ExMark	41.44
Beaver County Times	Ad/BF Streets Ord.	206.00
Building Inspection Underwriters	Zoning/May 2016	165.00
Cercone Sales and Service	Repairs/Police	45.70
CVFD	May Uniform Allowance	64.00
Economy Plumbing & Heating	Hot Water Tank/Building	512.57
Flynn's Tire	Tires/Police	476.92
General Code	eCode Annual Maintenance	1,195.00
Goehring, Rutter & Boehm	Services/April & May 2016	1,131.00
Kopac Enterprises LLC	Cleaning Service/April 2016	114.61
Lowe's	Supplies/Maint.	389.86
Martino, Inc.	Fuel/Maint.	89.85
Mgsoft-net	Backup service/Police computers	30.00
National Fire Safety Co.	Annual Fire Extinguisher Inspection	257.00
NIRA Consulting Engineers	Services/April-May 2016	5,359.00
Quill	Supplies/Office	191.25
S&D Calibration Services, Inc.	Accutrak & Enrad Cert/Police	56.00
Traffic Systems	Monthly Fee/May	70.00
Tri-State Waters	Water-rental/Municipal Bldg.	24.00
US Bank	Office Copier	295.16
US Bank	Police Copier	145.95
Valley Waste Service, Inc.	Refuse Pickup/April	12,540.00
Verizon Wireless	Air Card/Police	80.02
Visa	Internet	22.35
Witmer Public Safety Group	Ammunition/Police	395.95

**WATER & SEWER FUND**

Ambridge Do It Best	Supplies/STP	82.77
CWM Environmental	Water-Sewer Testing	1,339.60
Drmach Environmental, Inc.	Flow Monitoring/STP	1,040.00
Economy Plumbing & Heating	Supplies/Water	21.76
Economy Septic Service	Pumping /April 2016	437.50
Goehring, Rutter & Boehm	Services/April & May 2016	85.00
Gordon Brothers, Inc.	Water Softener/STP	112.85
Knoechel Heating Co.	Repairs/Air Conditioner	190.00
KWM	Repairs/Lift Station	3,595.00
National Fire Safety Co.	Annual Fire Extinguisher Inspection	55.00
NIRA Consulting Engineers	Services/May 2016	1,276.50
PAOne Call	Monthly Activity Fee	13.12

**MEMORIAL PARK FUND**

Lowe's	Flowers	145.44
Stone Trades/Bill Lilly	Lettering/Bricks	64.00

**HIGHWAY AID FUND**

AutoZone	Parts/Trailer	17.55
Visa	Battery/Street Sweeper	120.02

**PUBLIC COMMENT:**

No Public Comment.

**MAYOR'S REPORT:** *Debbie Giska Rose, Mayor*

Mayor Rose did not have a written report to give to Council.

She informed Council that she had received a letter from the Police Department today regarding negotiations.

The Mayor passed out a list of Handicap Parking Spaces and her recommendations for approval and denial. They went over the list. She asked Council if they were okay with her recommendations. They were. She asked the Secretary to send out approval and denial letters as per the list she provided.

**ENGINEER'S REPORT:** *Ray Antonelli, Jr., NIRA Engineers*

Mr. Antonelli stated that he had provided the Solicitor with a marked up copy of the agreement with the Baden Municipal Authority with his comments via email last week. She is reviewing. Mr. Sobolosky asked him what the game plan was as to putting the pipe through the railroad or along 1<sup>st</sup> Avenue. The Engineer said that he is waiting on answers from DEP regarding a few questions he had. Mr. Sobolosky asked if a pump station is placed on 1<sup>st</sup> Avenue then who is responsible for getting the sewage from the Railroad to it. The Railroad or us. The Engineer said that this is one of the questions he has. He is not sure of the answer yet.

Mayor Rose did have one other issue to comment on which she forgot when giving her report. She said that there is still a feral cat issue on 4<sup>th</sup> Avenue and some other areas downtown. She said that the police department is working with the Humane Society to trap some of these cats. They have already caught one and will be back on Friday to set the traps again. She informed Council that the Borough will be billed \$40.00 for each cat caught. She also said that there is a seminar this Saturday, June 18<sup>th</sup>, regarding the Catch, Spay & Release Program. Mayor Rose stated that she is not in favor of this program since the cats will be returned to the Borough. Even though they cannot reproduce they still will be roaming the area. She asked if anybody would be able to attend the seminar just to see what it was about. She was not available to attend. Nobody else on Council was available. Council also said that they are not in favor of this program because it does not solve the problem. Mayor Rose also informed Council that they are going to cite the house that is feeding these stray animals. They were cited previously and paid the fine. She will keep Council informed on the outcome.

**SOLICITOR'S REPORT:** *Megan Ott, Esq.*

The Solicitor informed Council that she revised the easements and mailed out to the two parties involved. Mr. Bohach stated that Ms. Bozza received hers today. Mr. Sobolosky will contact Mr. Bassar and find out if he is okay with this.

The Solicitor asked for an Executive Session regarding a legal issue with regards to the Baden Municipal Authority Sanitary Sewage Interconnect Agreement.

**COMMITTEE REPORTS:**

***FINANCE/ADMINISTRATION:*** *Joe Bohach, Chairman*

Mr. Bohach had nothing to report.

***PUBLIC SAFETY:*** *Mark DeDominicis, Chairman*

Mr. DeDominicis had nothing to report.

***PUBLIC WORKS:*** *Dave Trombetta, Chairman*

Mr. Trombetta informed Council that Ken Katekovich came back to work after just two days off. So the department does not need to hire a part time laborer at this time.

He explained to Council that the water tank needed to have an inspection as per DEP. One is required every 3-5 years and it has been 7 years since the tank was built. He received a couple quotes for this and decided to have Scantron Robotics perform the inspection because they came in with a very low price and could do the work immediately.

A motion was made by Trombetta seconded by DeDominicis and carried to pay Scantron Robotics \$1,500 from the water & Sewer Fund for inspection of the water tank.

Mr. Trombetta wanted to rebid for the sale of the Econoline trailer. He said that they had somebody interested in it and he was willing to pay \$3,000. He said that the bid specs should not have a minimum bid in it.

A motion was made by Trombetta seconded by Skocich and carried to advertise for sale of the 1987 – 20 foot Econoline Trailer, with four foot beaver tail, 24,000 GVW, as is.

Mr. Trombetta informed the other Council members that the department had received the sewer camera system which Council recently authorized to be purchased.

Mayor Rose asked if the department was going to fix 12<sup>th</sup> Street where Mr. Petroff cut open the street to repair the sewer line at 1301 1<sup>st</sup> Avenue. Mr. Trombetta said that the department is going to fix and then Mr. Petroff is going to reimburse the Borough the cost to do this.

Mr. Trombetta also noted that they are moving the piles of gravel and dirt that are in the parking lot at the ball field.

***PLANNING/ZONING/ORDINANCE: Albert Sobolosky, Chairman***

Mr. Bill Calahan, a member of the Planning & Zoning Commission, asked the Secretary if there was anything in their mailbox at the Municipal Building. She said that there was not. He said that they are going to cancel their meeting for Tuesday, June 28<sup>th</sup> then.

***PARKS/RECREATION: Renee Senock, Chairwoman***

Mrs. Rita Metzger, 1025 7<sup>th</sup> Avenue, a member of the Recreation Committee, was present to address Council with a few issues. She said that there has been some vandalism taking place at the parks. She introduced Mr. Jason Martin, who lives in Conway, 1080 Catherine Drive, and who works for a company named M&P Security Solutions. He gave a brief overview of what his company does. He said that there are grants out there which the Borough may be able to receive to place cameras in all the parks. He will get contact information of this person to Council and he will get a cost estimate to them also.

Mrs. Metzger also asked Council if they could look into purchasing a handicap swing for Gratty Park. There is one child in particular that lives in town that this would benefit but there is sure to be others. She also stated that some of the picnic tables are broken and need to be replaced. President Falk asked the Secretary to obtain some prices for the handicap swing for the next meeting. He also said that they would assess the picnic tables at the park and see what needs to be replaced. He asked Mrs. Metzger to contact the chairperson of the Council Parks and Recreation Committee to set up a meeting to discuss what else needs to be done.

***COMMUNICATION/PUBLIC RELATIONS/GRANTS: James Skocich, Chairman***

Mr. Skocich had nothing to report.

**UNFINISHED BUSINESS:**

Mr. Sobolosky questioned what would happen if Council did not accept the roads in Birchwood Falls Plan of Lots. He said that the Maintenance Bond has not been received and this would cover a period of 18 months. If they never receive this and something happens in that timeframe then the Borough is responsible. He said that this has been an issue for almost two years now that they have not provided the bond. Solicitor Ott stated that the developer has provided some of the items requested by the Borough but had stated that they are going to get to the bond. The engineer commented that the developer's agreement calls for them to provide this before the roads are accepted. Solicitor Ott said that Kate had received a call today from Mr. Craig Wynn, one of the developers, and he said that they had applied for the bond today. She said that she can't promise that they will provide this. She said that there are three options that the Borough has: adopt the Ordinance, reject the Ordinance at this time, or adopt the Ordinance contingent upon the receipt of the Maintenance Bond.

A motion was made by Trombetta seconded by Senock and carried 5-2 on a Roll Call vote to adopt Ordinance #555, authorizing the Borough of Conway, Beaver County, to accept the streets of the Birchwood Falls Plan of Lots known as Poplar Court, Aspen Court and Porter Street, contingent upon receipt of the required Maintenance Bond as per the Developers agreement.

Roll Call:    Yes    -    Bohach, DeDominicis, Falk, Senock, Trombetta  
              No     -    Skocich, Sobolosky

**NEW BUSINESS:**

The Secretary needed to know if anybody would be attending the BCRCOG meeting being held on June 23<sup>rd</sup> at the Potter Municipal Building because she needed to RSVP to this. Council said that they will look at their schedules and let her know. She said that she needs to know by June 21<sup>st</sup>.

**PUBLIC COMMENT:**

Mr. John Gudzan, 1421 Miller Street, asked what Council planned on doing to Miller Street itself. He stated that the road was too high as it is now and if they continue to put black top over black top it would become even higher. The Engineer said that you could get risers for the catch basin grate so that when the road is repaved the risers could be removed and the grate would be level with the road. President Falk said that this issue would have to be discussed further before the project is started.

A motion was made by DeDominicis seconded by Senock and carried to go into Executive Session at 8:18 pm for the purpose of deliberation and legal advice.

The meeting was resumed at 8:45 pm.

No action was taken.

A motion was made by Bohach seconded by Trombetta and carried to adjourn at 8:46 pm.

Respectfully submitted,

Diane R. McKay  
Borough Secretary

DATE \_\_\_\_\_

PRESIDENT \_\_\_\_\_