

WORKSHOP MEETING – February 7, 2018

The Town Council of the Borough of Conway met in Workshop Session on Wednesday, February 7, 2018 at 7:00 P.M., in the Fire Department Banquet Hall, 900 South Gross Street, for the purpose of transacting General Business. President Falk presided and opened the meeting with the pledge to the flag.

ROLL CALL: **PRESENT** – J. Antoline, T. Antoline, D. Falk, P. Then, D. Trombetta
 ABSENT - J. Bohach, M. DeDominicis, Mayor Rose,
 Fire Chief Charlovich, Maint. Supervisor-Brian Giles,
 EMA Coordinator-Bob Skocich

MAINTENANCE DEPARTMENT: *Brian Giles, Supervisor*

Mr. Giles was absent from the meeting.

FIRE CHIEF'S REPORT: *Fire Chief Charlovich*

Chief Charlovich was absent from the meeting.

EMA COORDINATOR'S REPORT: *Robert Skocich*

Mr. Skocich was absent from the meeting.

AGENDA ITEMS:

-Mr. Trombetta reviewed the bills. He stated that they were fine and could be placed on the Regular Meeting's agenda for approval. Mrs. Then commented that there is not a bill on the list from the Borough Engineer, NIRA Consulting Engineers, Inc. The Secretary stated that she just received the bill in the mail today and did not update the list. It will be on the Regular Meetings bill list.

-The Secretary informed Council that the Berkheimer Agreement regarding the collection of the Borough's Per Capita Taxes was corrected to include the changes which the Solicitor recommended.

A motion was made by Trombetta seconded by T. Antoline and carried to approve the Per Capita Tax Collection with Berkheimer and authorize Council President Doug Falk to sign.

The Secretary stated that since this was approved there were four Resolutions which are a part of the agreement and will also need approved.

A motion was made by Then seconded by J. Antoline and carried to approve Resolution #020718-1 authorizing and empowering and directing the proper officers of the governing board to execute an agreement with Berkheimer whereunder Berkheimer is retained as the exclusive tax officer for the collection, administration, receipt and enforcement of the provision of the respective tax enactment of the governing board levying and assessing the Per Capita Tax for the term herein defined, together with such extensions as may be agreed upon, said tax enactment having been adopted under and pursuant to the authority of the Pennsylvania Local Tax Enabling Act (Act 511, P.L. 1257): and approving and adopting the rules and regulations prepared by Berkheimer to administer and enforce the Per capita Tax.

A motion was made by Trombetta seconded by T. Antoline and carried to approve Resolution #020718-2 empowering and directing the proper officers of the governing board to appoint a liaison between it and Berkheimer, the duly appointed collector of the Per Capita Tax for the district, for the express purpose of sharing confidential tax information with the district for official purposes, such person being the Borough Secretary.

A motion was made by Trombetta seconded by J. Antoline and carried to approve Resolution #02078-03 authorizing and empowering its local tax collector, Berkheimer, to impose and retain costs of collection on delinquent taxes as per the schedule attached to said Resolution.

A motion was made by Trombetta seconded by J. Antoline and carried to approve Resolution #02078-4 authorizing, empowering and directing the proper officers of the governing board to appoint Berkheimer as its tax hearing officer under and pursuant to the local taxpayer's bill of rights for the express purpose of adjudicating appeals thereunder.

-The Secretary explained that the Public Works employees are required to be certified in flagger procedures for traffic control every three years. Three of the employee's certification has expired and two employees were never certified. There is a course being offered on March 8th and the employees would like to attend this.

A motion was made by Trombetta seconded by T. Antoline and carried to send the five Public Works employees to the Flagger Training Course on March 8, 2018, at a cost of \$65 per person, and pay their regular hourly wage while they are in attendance.

-After a brief discussion, a motion was made by J. Antoline second by Trombetta and carried to approve the Architectural Services agreement with Farkas Associates Architects for the Conway Elementary School.

A motion was mad by Trombetta seconded by T. Antoline and carried to approve the Mechanical and Electrical Design Consultant Agreement with Robert Why, P.E. for the Conway Elementary School.

-President Falk informed the rest of Council that Mayor Rose had received a verbal from Mr. Milen Cokrljic, Jr. to place a banner at the War Memorial. He explained that two banners have already been placed in town, one at the VFW and one in a resident's yard on 13th Street. President Falk did not think that allowing him to place it at the Memorial was a good idea. Council agreed with him. They asked the Secretary to send Mr. Cokrljic a letter letting him know of their decision.

-Mr. John Antoline, Councils BCRCOG representative, gave the rest of Council an update on January's meeting. He stated that it was held at Columbia Gas offices and had to do with keeping the lines of communication open between the utility companies and the municipalities. Such as each letting one another know when doing projects. He also said that there is going to be a Workshop for the Fire Department members and EMA personnel sometime in April regarding natural gas. He also stated that PennDot has an agility program. He was not sure if the Borough has participated with that in the past or not. The Secretary stated that they have. PennDot helps the Borough with a project and the Borough does something for them in return.

Mr. Antoline again mentioned the children's summer program through the YMCA. He said that it is a 6-8 week program and costs \$95 per day. The day is for 4 hours and the Borough qualifies to receive free lunch through the government meal program. Council asked him if they had to do it for long of a period or could they do for 4 weeks. He said he would find this out and get back to them.

Mrs. Then commented that she would like to set up a Committee Meeting in the next couple of weeks, since she and Mr. Antoline are on both the Recreation and Grant Committees. Maybe there is some grants out there for recreation etc. They will do this.

- Mrs. Then stated that the Solicitation Ordinance has not been updated since 2004. She would like to change or revoke the Ordinance. She would like the Borough to not permit Solicitation. A brief discussion pursued amongst Council. The majority of the members did not think was a good idea. Mrs. Then asked that they think about this and can discuss it again at another meeting.

-Mrs. Then would like to restrict parking on 13th Street Extension. This is the road by Mercadante where numerous people place cars which are for sale. She said this makes it hard to get through. The Secretary did look into the Street Ordinance and found that this area is to be no parking on either side of the street. Council asked her to confirm this and if that is the case then have the Public Works paint the curb and erect a sign once the weather breaks.

Mr. Robert Weismantle, 908 7th Avenue, and a member of the VFW, said that the club would like to purchase signs to place at the top of street signs. The signs would have the names of veteran. The club members would install them also. He showed Council a picture of what they would like. President Falk stated that he supported the idea but would have to check with the Solicitor to see if they were allowed to legally place these signs on the top of the street signs. This item was tabled until the Regular Meeting.

President Falk read the notes at the end of the agenda.

A motion was made by Trombetto seconded by T. Antoline and carried to adjourn at 7:53 pm.

Respectfully submitted,

Diane R. McKay
Borough Secretary

DATE _____

PRESIDENT _____